

Summer Executive Meeting Agenda & Notes (Pre-Transition)

Date/Time: July 9, 2024 @9:00am

Next Meeting Date/Time:

Attendance:

Purpose of Meeting: To discuss upcoming semester, establish initiatives and expectations, and gather information about agendas and GSC Todo's before the start of Fall 2024

President: Abigail Isaacson contact email amisaacson@salisbury.edu or Text is Preferred if offline or outside of office hours.

- Office Hours: Mon-Thurs 9-10 a.m. *Friday appt only, virtual*

- **Updates:**

- Meeting with Dr. Clifton Griffin: Contact Info; cpgriffin@salisbury.edu
 - Dean of graduate students and Dean of graduate studies & research
 - Discussion: Need and initiatives geared towards virtual and remote inclusion. Shared a document with me based on survey and the needs of graduate students.
 - **Have not had the chance to meet with him, I would like more information and content to cover.**
- Meeting with Jessica Scott: Contact Info; jlscott@salisbury.edu
 - **Dean of graduate studies, Graduate Program Manager**
 - [MidAtlanticshop](#)
 - Shirt Logo Design:
 - Polos with GSC Logo
 - Grey ¼ zip
 - Name Tags: Please write your nametag preference here.
 - Abigail Isaacson, Gabby Grigsby, Abbey Murphy, Danielle Jensen,
 - Megan Baker for Headshots and Pictures: Gabby will update when she can
 - **Update: Email sent to Megan Raymond who oversees taking headshots. Will update when she responds- Gabby**
 - We will have profiles on the website.
 - **Please include (picture if wanted), Name, Degree perusing, office hours.**
 - Example: <https://www.salisbury.edu/administration/campus-governance/graduate-student-council/office-hours.aspx>
 - Fall grad night in the box: Monica (athletic director)
 - Food was \$867.20
 - Cookouts run around \$1,000.00

- Initiatives:

- Each of us should have our own goals and personal reasonings why we joined GSC. Let's take time to share and come up with a list of goals and measurable action items for the semester.
 - Abigail: I would like to increase the assembly by 10/15 members. I would like to reach new graduate (on campus and remote/virtual) students to see what their needs are and what events they would like to see us host to promote resourcing, accessibility, connections, and success during their time at SU.
 - Abbey:
 - Gabby:
 - Dani:
- How do we reach these goals? What can we do to measure success?
 - Abigail: Increasing the assembly will provide insight from multiple sources on the needs of certain majors, assistantships, and students within graduate programs. This is measurable by attendance, and hopefully a steady increase as the semester progresses. I plan to advertise and personally invite students to attend, it is also my hopes that students will come to in-person assembly meetings to interact and build connections. (I will work on a plan if I do not see increased attendance by Oct.) I also would like to send out another survey for GS and see what events they would like to see happen and what dates and times work best for involvement.
 - Abbey:
 - Gabby:
 - Dani:
- What events would we like to see throughout the semester? What should our assembly focus be?
 - August
 - Assembly Focus:
 - Event:
 - September
 - Assembly Focus:
 - Event:
 - November
 - Assembly Focus
 - Event:
 - December
 - Assembly Focus:
 - Event:

Commented [A11]: Next Meeting.

VP:

Treasurer:

Chief of Staff (Secretary):

Action Items:

Up for grabs...

Social Media Password Reset & Update in Teams: Gabby

Everyone:

- Look at [GSC Website Updates 2024.docx](#)
 - o Add information/fix within 1 week so that I can send to publications.
 - o Email any questions/concerns needed to be addressed in meeting with Clifton/Jessica Scott by 8/10.
 - o **Previous Questions:**
 - Gabby's Questions
 - There is a template of Meeting Minutes from the previous executive board. Do we have to keep this same format, or can adjustments be made? (EX: the initiatives/action items section being rephrased)
 - o We can use the assembly meeting template, if needed but she said this was also fine.
 - Need passwords to GSC Email and Calendar (if there isn't a calendar, I can make one on Microsoft calendar to share with everyone)
 - o She is already accessing the GSC email, and I will follow up and let you know when we have access.

Social Media:

- o Welcome back post
 - By:
- o Introductions: Reach out to headshot lady and see if we can get a date for early Sept. (Coordinate and plan a date that works for all GSC members.)
 - By:

Abbey:

- Advertise the two vacant positions
- Look over data & compile it to gather information on what events graduate students would like to see.

- Send an email to all graduate students with website links, and updates on upcoming meetings and attendance.
- Reach out to Monica about football GNITB
- Reach out to Dr. Lepre about scheduling out first meeting.
- Jessica Scott Meeting:
 - o Orders:
 - o Shirts: Keep the design and see what accent colors can be used to update the shirt.
 - o GNITB:
 - o Email:
 - o Website Updates:
 - o Graduate Assistant Directory: How can we get this to know who to contact and collaborate with.
- Dr. Griffin Meeting
 - o Initiatives
 - o Planning events for fall
 - o Who can we have attended assembly and how can we transition into in person and virtual meetings.

Warm and Fuzzies:

Time Out: